



Focus for Ethnic Women, Waterloo Region Inc.

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INVESTING IN WOMEN'S FUTURES PROGRAM APPLICATION

Sewing group # _____

Computer group # _____

Individual client _____

PERSONAL INFORMATION

Focus for Ethnic Women wants to collect personal information by following responsible handling practices and the government's privacy laws. We collect and use personal information for the following reasons: To meet client needs, ensure the safety of our participants, staff and guests, and to meet the requirements of the government and regulatory boards.

Name: _____ Today's Date: _____
Last Name First Name Day Month Year

Social Insurance #: _____ - _____ - _____

Telephone: _____

Address: _____

Postal Code: _____

City: _____

Marital Status: Single Married Other _____

Email: _____

Cell Phone: _____

Date of Birth: _____
Day Month Year

Country of Birth: _____

First Language: _____

Last Country Lived In: _____

Arrived in Canada: _____
Day Month Year

Arrived in Kitchener-Waterloo: _____
Day Month Year

Immigrant Status Citizen Family Class/Assisted Relative Refugee
 Landed Immigrant Minister's Permit Visitor

Have you attended or are you attending English Language courses? Yes No

If YES, what level did you complete? _____ Name of English School: _____

Are you receiving any financial assistance? Yes No

If YES, what kind? Employment Insurance (E.I.)
 Ontario Works / Welfare _____
Name of Social Worker Phone Number
 Resettlement Assistance Program
 Other (explain) _____

Have you worked in Canada? Yes No Are you looking for a job? Yes No

Are you working now? Yes No Where? _____ How many hours/wk _____

How many children do you have? _____ How old are they? _____ Do you require childcare while at Focus? Yes No

Transportation – How will you come to our Columbia location? Bus Walk Car
 Get a Ride Bike

How did you hear about our program? _____

Which programs are you interested in registering for:

_____ Industrial Sewing Machine Training _____ Computer _____ Individual Employment Counselling

Please complete the following sections for the program(s) for which you are registering:

Industrial Sewing Machine Training:

Have you ever used a sewing Machine? Yes No

If yes, where? _____

What kind of machine? _____ Domestic Single Needle _____ Industrial Single Needle

 _____ Domestic Serger _____ Industrial Serger

Why do you want to learn to sew? _____ Employment _____ Self Employment

Do you anticipate any difficulties using an industrial sewing machine (as compared to a regular sewing machine)?

Computer Training:

What is your background with computers?

Keyboarding	_____	None	_____	Poor	_____	Good	_____	Excellent
MS Word	_____	None	_____	Poor	_____	Good	_____	Excellent
MS Excel	_____	None	_____	Poor	_____	Good	_____	Excellent
Internet	_____	None	_____	Poor	_____	Good	_____	Excellent
Email	_____	None	_____	Poor	_____	Good	_____	Excellent

Individual Employment Counselling:

EDUCATION

Please list all education in your home country, other countries and in Canada

Level	Name of school, City, Country	Years Attended (from ___ to ___)	Diploma, Degree, Certificate
High School/ Secondary		-	
College/ University		-	
Other		-	
Other		-	

WORK EXPERIENCE

Please list all previous work experience, including part-time and full time employment in you home country, other countries and in Canada.

Company	City, Country	Job/Position	Dates (from ___ to ___)	Reason for Leaving
			-	
			-	
			-	

Eligibility for Child Care and Transportation Assistance

(To be completed only if Childcare or Transportation Assistance are needed)

Name: _____ S.I.N.: _____ Phone #: _____

Address: _____
Street City Postal Code

Marital Status: Married / Common-law Divorced Single Widow

of Children and Their Ages: _____ Total # of people in family _____
Number Ages

Section 1 – Monthly Net Income	Self	Other
Employment Income		
EI Benefits		
Income/Social Assistance		
Alimony/ Child Support		
Self Employment		
Pension Income (eg. Employer Plan)		
Disability Income		
Worker Compensation Benefit (WCB)		
Canada Pension Plan (CPP)		
Child Tax Benefits		
Income from rental properties		
Severance Pay		
Any Other Sources of Income not listed above		
TOTAL		

Section 2 – Other Anticipated Sources of Funding	Self	Other
Student Loans		
Savings		
Scholarship/Bursary		
Investment Income		
Family/Parent/Guardian		
Any Other Sources of Income not listed above		
TOTAL		

Section 3 - Monthly Expenses	Amount
Basic Living Expenses	
◆ Rent/Mortgage/Room and Board	
◆ Food	
◆ Utilities (hydro, heat, water)	
◆ Telephone (basic line only)	
Other Incremental Costs	
◆ Other Personal Supports and Transportation	
◆ Dependent Care	
◆ Disability Needs	
TOTAL	

I am applying for: Transportation Assistance Child Care Assistance

Signature _____

Date _____

Office Use: Approved for	Transportation Assistance _____	Child Care Assistance _____
E D Authorization: _____	NOT APPROVED _____	